



Santa Clara County Office of Education

Xavier De La Torre, Ed.D.
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

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Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 13-030

Date: October 2, 2012

To: District Fiscal Directors **Only** (Not for charter school directors)

From: Jason Vann, District Business Advisors

Re: 2012-13 First Interim Data Collection – **Due October 19, 2012** [Deadline Extended]

Attached is the 2012-13 First Interim Revenue Limit Data Collection form for you to complete. Complete, sign and return the data collection form to your District Business Advisor (Advisor), **on or before October 19, 2012**. Data on this collection form will be used by your Advisory Team to calculate your district's first interim revenue limit amount and send to the State the necessary District revenue limit adjustments (e.g. Unemployment Insurance, PERS, etc.) by November 30, 2012.

The completed revenue limit calculation and supporting documentation will be sent to you as soon as possible, **but no later than October 31, 2012** [Deadline Extended].

If you have any changes to your data collection file after October 31, 2012 but prior to November 30, 2012, communicate them to your advisor so that the submission to the CDE will have the most up to date information.

FYI - Charter schools do not need to complete this form.

Should you have any questions concerning these forms, please contact your Advisor:

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Please share this information as deemed appropriate.